

Message Text

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PAGE 01 TUNIS 02457 071247Z

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ACTION LAB-04

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FM AMEMBASSY TUNIS

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E.O. 11652: N/A

TAGS: OQON ELAB

SUBJECT: LABOR ATTACHE CONFERENCE, MAY 3-8, 1976

REF: STATE 079687

1. AFTER CONSULTATION WITH DIRECTOR ALITALIA TUNIS AMBROSELLI, WHO IN NEAR FUTURE DOES NOT PLAN VISIT WASHINGTON, EMBASSY RECOMMENDS THE FOLLOWING PROCEDURES BE UTILIZED REGARDING CONFERENCE TRAVEL:

A. TRANSPORTATION--WASHINGTON PARTICIPANTS - WASHINGTON TRAVELERS BOOK MOST DIRECT ROUND-TRIP TRANSPORTATION USING U.S. CARRIERS WHEREVER POSSIBLE THROUGH ALITALIA WASHINGTON OFFICE. DEPARTMENT OF STATE CATO OFFICE ISSUE GTR TO ALITALIA WASHINGTON PAYABLE IN TUNIS IN TUNISIAN DINARS. ALITALIA WASHINGTON WILL FORWARD BILLINGS TO ALITALIA TUNIS FOR PAYMENT. THIS IS BASICALLY SAME PROCEDURE UTILIZED IN PAST WITH TWA AND EMBASSY SEES NO REASON TO CHANGE. ALITALIA TUNIS CONCURS AND STATES WASHINGTON SALES OFFICE WILL ALSO AGREE.

B. TRANSPORTATION--FIELD POSTS WITH LOCAL ALITALIA OFFICE - PARTICIPANTS FROM FIELD POSTS BOOK MOST DIRECT ROUND-TRIP TRANSPORTATION THROUGH LOCAL ALITALIA OFFICE UTILIZING U.S. CARRIERS WHENEVER
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PAGE 02 TUNIS 02457 071247Z

POSSIBLE. EMBASSY WHERE TRAVEL ORIGINATES WILL ISSUE

GTR TO LOCAL ALITALIA OFFICE PAYABLE IN TUNIS IN
TUNISIAN DINARS AND USING FISCAL DATA SUPPLIED BY
WASHINGTON. LOCAL ALITALIA OFFICES WILL FORWARD
BILLING TO ALITALIATUNIS FOR PAYMENT. ALITALIA TUNIS
WILL TELEGRAPHICALLY NOTIFY ALL ITS CONCERNED OFFICES
THAT PROCEDURE IS ACCEPTABLE AND AUTHORIZED.

C. TRANSPORTATION--FIELD POST WITHOUT LOCAL
ALITALIA OFFICE - IF ALITALIA NOT REPRESENTED LOCALLY,
PARTICIPANT SHOULD REQUEST EMBASSY TUNIS TO ISSUE
GTR TO ALITALIA TUNIS TO OBTAIN PREPAIDLTICKET.
ALITALIA TUNIS WILL PROCEED TO NOTIFY ORIGINATING
CARRIER TO ISSUE TICKET. PARTICIPANTS NEED TO ADVISE
TUNIS OF ITINERARY. WASHINGTON WILL NEED ADVISE
FISCAL DATA TO BE CHARGED.

2. LOCAL TRANSPORTATION, LOCAL HIRES AND OVERTIME -
ESSENTIAL THAT LOCAL HIRES AND LOCAL STAFF OVERTIME,
AS WELL AS AUTOMOBILE AND CHAUFFEUR HIRE, BE
AUTHORIZED TO BE PAID FROM SUPPLEMENTAL LABOR AUTHORI-
ZATION.

3. REPRESENTATION - WILL SUPPLEMENTAL LABOR AUTHORI-
ZATION ALSO COVER COSTS OF RECEPTIONS, ETC., IF
PLANNED?

4. UPON WASHINGTON CONCURRENCE WITH ABOVE PROPOSALS
REGARDING TRAVEL, EMBASSY WILL REQUEST ALITALIA TUNIS
AGREEMENT IN WRITING TO PROMPT TELEGRAPHIC NOTIFICA-
TION TO POSTS NOT RPT NOT SERVICED BY LOCAL ALITALIA
OFFICE FOR ISSUANCE OF PREPAID TRAVEL IN CONNECTION
THIS CONFERENCE.

5. EMBASSY BELIEVES THAT ONE OFFICER/ONE SECRETARY
SUPPORT STAFF SHOULD BE ADEQUATE TO HANDLE ADVANCE
PREPARATIONS FOR CONVERENCE. THEY SHOULD ARRIVE IN
TUNIS ONE WEEK BEFORE ANTICIPATED ARRIVAL DATE OF
CONFERENCE PARTICIPANTS (ABOUT MAY 2).

6. WE NEED SOONEST LIST OF CONFERENCE PARTICIPANTS
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PAGE 03 TUNIS 02457 071247Z

WHO WILL COME FROM WASHINGTON PLUS
LIST OF POSTS THAT WILL BE INVITED TO SEND PARTICIPANTS.
WE WOULD ALSO APPRECIATE RECEIVING TELEGRAPHIC SUMMARY
OF PROPOSED CONFERENCE AGENDA.
KWNG

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